To,

The Principal, Dr. Zakir Hussain Teachers' Training College, Laheriasarai, Darbhanga.

Subject: Joining the Post of Reader

Sir,

Respectfully I beg to bring to your kind notice that in response to your office memo no. 88/99 dated 02/12/1999. I am join to the post of reader in this college to-day i.e, 02 Dec 1999.

I am reporting myself for joining my duty in the forenoon.

I therefore, request you to be kind enough to accept my joining.

Your's Faithfully

(Absarul Haque)